

SAMPLE OF EXTERNAL EVALUATION ASSESSMENT FOR FOLLOW UP OF BACHELOR AND MASTER DEGREES



June 2021

**AGÈNCIA VALENCIANA D'AVALUACIÓ I
PROSPECTIVA**

Approved by the AVAP Steering Committee, meeting 29 June 2021





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AGÈNCIA VALENCIANA D'AVALUACIÓ I PROSPECTIVA

The outcome of the monitoring process is a reasoned report in terms of "Favourable", "Favourable with requirements" or "Unfavourable".

The model assessment report for the monitoring of official Bachelor's and Master's degree courses contains the following sections:

1. TITLE DATA

• Title of the title
• Mentions/specialities
• University administratively responsible
• In the case of inter-university degrees, participating universities
• Centre(s) where it is taught
• Branch of knowledge
• Number of credits
• Number of places
• Regulated profession
• Mode(s) of delivery
• Implementation course
• Date of verification or renewal of accreditation

DIMENSION 1 MANAGEMENT OF THE DEGREE

Standard 1. Organisation and development

Standard: The training programme is student-centred, up-to-date and has been implemented in accordance with the conditions set out in the verified report and/or its subsequent modifications.

Guideline 1.1: *The implementation of the syllabus and the organisation of the training programme are coherent with the competence profile and objectives of the degree programme set out in the verification report and/or its subsequent modifications, guaranteeing student-centred learning.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, it is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 1.2. *The defined graduate profile (and its deployment in the curriculum) maintains its relevance and is updated according to the requirements of its academic, scientific or professional field.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 1.3. *The degree has teaching coordination mechanisms (horizontal and vertical articulation between the different subjects) that allow both an adequate allocation of the student's workload and an adequate time planning, ensuring the acquisition of the learning outcomes.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 1.4. *The admission criteria ensure that students have the appropriate entry profile to start these studies and their application respects the number of places offered in the verified report and/or its subsequent modifications.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 1.5. The application of the different academic regulations (permanence, recognition, etc.) is carried out in an appropriate manner and allows for the improvement of the values of the academic performance indicators.

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 1. Organisation and development

Standard: *The training programme is student-centred, up-to-date and has been implemented in accordance with the conditions set out in the verified report and/or its subsequent modifications.*

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, moreover, is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

Standard 2. Information and transparency

Standard: Institutions should publish clear, accurate, objective, up-to-date and easily accessible information about their activities and programmes.

Guideline 2.1. Those responsible for the degree programme publish adequate and up-to-date information on the characteristics of the programme, its development and results, including information on the monitoring and accreditation processes, facilitating access to this information for people with functional diversity.

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 2.2. The information necessary for decision-making by students and other stakeholders in the university system at national and international level is easily accessible.

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 2.3. Students enrolled in the degree have timely access to relevant information about the curriculum and the intended learning outcomes.

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 2. Information and transparency

Standard: Institutions should publish clear, accurate, objective, up-to-date and easily accessible information about their activities and programmes.

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, moreover, is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

Standard 3. Internal Quality Assurance System (IQAS)

Standard: The institution has a formally established and implemented Internal Quality Assurance System (IQAS) that effectively ensures the continuous improvement of the degree.

Guideline 3.1. *The implemented SAIC ensures the continuous collection and analysis of information and outcomes relevant to the effective management of the degree programmes, in particular learning outcomes and stakeholder satisfaction.*

Sample of External Evaluation Assessment for Follow Up of Bachelor and Master Degrees

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 3.2. The implemented SAIC facilitates the process of monitoring, modification and accreditation of the degree, guaranteeing its continuous improvement based on the analysis of objective and verifiable data.

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 3.3. *The implemented SAIC has procedures that facilitate the evaluation and improvement of the quality of the teaching-learning process.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, it is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 3. Internal Quality Assurance System (IQAS)

Standard: *The institution has a formally established and implemented internal quality assurance system (IQAS) that effectively ensures the continuous improvement of the degree.*

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, moreover, is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

DIMENSION 2. RESOURCES

Standard 4. Academic staff

Standard: Institutions should ensure the competence of their teaching staff. They should also use fair and transparent processes for the recruitment and development of their staff.

Guideline 4.1. *The academic staff of the degree meets the level of academic qualification required for the degree and has the appropriate professional, teaching and research experience.*

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 4.2. *The academic staff is sufficient, adequately dedicated to the development of its functions and encourages innovation in teaching methods.*

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 4.3. *The university provides the teaching staff with the mechanisms that enable them to be updated and continuously trained, taking into account the characteristics of the degree and the teaching-learning process in an appropriate manner.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 4.4. *The university has implemented the commitments included in the verification report and the recommendations defined in the verification reports, authorisation, where applicable, and monitoring of the degree in relation to the recruitment and enhancement of the teaching and research qualifications of the teaching staff.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 4

Standard: *Institutions should ensure the competence of their teaching staff. They should also use fair and transparent processes for the recruitment and development of their staff.*

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, moreover, is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

Standard 5. Support staff, material resources and services

Standard: Institutions should have sufficient funding to develop teaching and learning activities and ensure that students are offered sufficient and easily accessible learning support and resources.

Guideline 5.1: *The support staff involved in training activities is adequate according to the nature and modality of the degree, the number of students enrolled and the competences to be acquired by them.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 5.2: *The material resources made available for the development of the degree are adequate according to the nature and modality of the degree, the number of students enrolled and the competences to be acquired by them.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 5.3 The support services made available for the development of the degree are adequate according to the nature and modality of the degree, the number of students enrolled and the competences to be acquired by them.

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 5. Support staff, material resources and services

Standard: *Institutions should have sufficient funding to develop teaching and learning activities and ensure that students are offered sufficient and easily accessible learning support and resources.*

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, in addition, it is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

DIMENSION 3. RESULTS

Standard 6. Learning outcomes

Standard: The learning outcomes achieved by graduates are coherent with the graduate profile and correspond to the MECES (Spanish Qualifications Framework for Higher Education) level of the degree.

Guideline 6.1: The training activities, their teaching methodologies and the assessment systems used are appropriate and reasonably suited to the objective of acquiring the intended learning outcomes.

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, it is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation:
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 6.2: The learning outcomes achieved satisfy the objectives of the training programme and are in line with their level in the MECES.

Valuation: <ul style="list-style-type: none"><input type="checkbox"/> It exceeds excellently. The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.<input type="checkbox"/> It is achieved. The guideline is fully achieved.<input type="checkbox"/> Partially achieved. The guideline is achieved but specific areas for improvement are identified.<input type="checkbox"/> Not reached. The guideline does not achieve the required minimum level.
Reasoned motivation:
If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Standard 6

Standard: The learning outcomes achieved by graduates are coherent with the graduate profile and correspond to the MECES (Spanish Qualifications Framework for Higher Education) level of the degree.

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, moreover, is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):

Standard 7. Satisfaction and performance indicators

Standard: The results of the indicators of the training programme are congruent with the design, management and resources made available to the degree and meet the social demands of its environment through periodic evaluation.

Guideline 7.1: *The evolution of the main data and indicators of the degree (number of new students per academic year, enrolment rate, graduation rate, drop-out rate, efficiency rate, performance rate and success rate) is adequate, in accordance with the subject area and the environment in which the degree is inserted, and is coherent with the characteristics of the new students and with the forecasts established in the verified report.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 7.2: *Satisfaction of students, teaching staff, graduates and other stakeholders is adequate.*

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Guideline 7.3: Indicators of graduate employability are appropriate to the socio-economic and professional context of the degree.

Valuation:

- It exceeds excellently.** The guideline is fully achieved and, moreover, is an example that exceeds the basic requirements.
- It is achieved.** The guideline is fully achieved.
- Partially achieved.** The guideline is achieved but specific areas for improvement are identified.
- Not reached.** The guideline does not achieve the required minimum level.

Reasoned motivation:

If applicable, considerations on the improvement plan proposed in the Degree Report prepared by the university:

Assessment of Criterion 7. Satisfaction and performance indicators

Standard: The results of the indicators of the training programme are congruent with the design, management and resources made available to the degree and meet the social demands of its environment through periodic evaluation.

- It exceeds excellently.** The standard corresponding to the criterion is fully achieved and, in addition, it is an example that exceeds the basic requirements.
- Achieved.** The standard corresponding to the criterion is fully achieved.
- Partially achieved.** The standard is achieved but specific aspects are detected that need to be improved.
- Not achieved.** The criterion does not achieve the minimum level required to reach the relevant standard.

MOTIVATION:

WHERE APPROPRIATE, PRESCRIPTIONS:

OTHER RECOMMENDATIONS AND SUGGESTIONS (OPTIONAL):



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