

PROCEDURE FOR PROCESSING NON-SUBSTANTIAL MODIFICATIONS TO OFFICIAL UNIVERSITY QUALIFICATIONS IN THE VALENCIAN COMMUNITY

DECEMBER 2025



VALENCIAN AGENCY FOR
ASSESSMENT AND
FORESIGHT



AGÈNCIA VALENCIANA
D'AVALUACIÓ I PROSPECTIVA

Section 9 of the Evaluation Protocol: verification/modification of official undergraduate and master's degree programmes and doctoral programmes in the Valencian Community sets out the procedure for processing non-substantial modifications (NSMs) to official university degree programmes.

This document has been drawn up to supplement the provisions of the Protocols, with the aim of specifying the submission/application process. For all matters relating to the types and details of such modifications, the provisions of the aforementioned Protocols shall apply.

The classification of modifications as substantial or non-substantial shall be carried out in accordance with the provisions of Annex I of both Protocols.

Prior to processing the application, it is recommended that the University consults with the AVAP regarding any queries that may arise concerning the type of modifications to be implemented and their content.

Procedure for applying for non-substantial modifications to non-institutionally accredited institutions

Universities wishing to implement non-substantial modifications (MNS) to their verified degree programmes must submit an application to the AVAP using the MNS Application Form (Bachelor's/Master's or PhD) provided for this purpose, available on the AVAP website: <https://avap.es/es/verificacion-y-modificacion/>.

Where several degree programmes are involved, instead of using the form, an official letter listing all the degree programmes and containing the information requested on the form may be submitted.

The application, addressed to the AVAP's Directorate-General, must be submitted via the ORVE Electronic Register, addressed to the "General Register of the Valencian Agency for Evaluation and Prospective Studies (O00042624)".



Universities that do not have access to the ORVE Register must submit their application via the link to the General Electronic Register (REG), which redirects to ORVE:

<https://reg.redsara.es/nuevo-registro>



At the same time, the university must upload all the required documentation to the online platform available for the evaluation of qualifications, <https://siaval.avap.es/>.

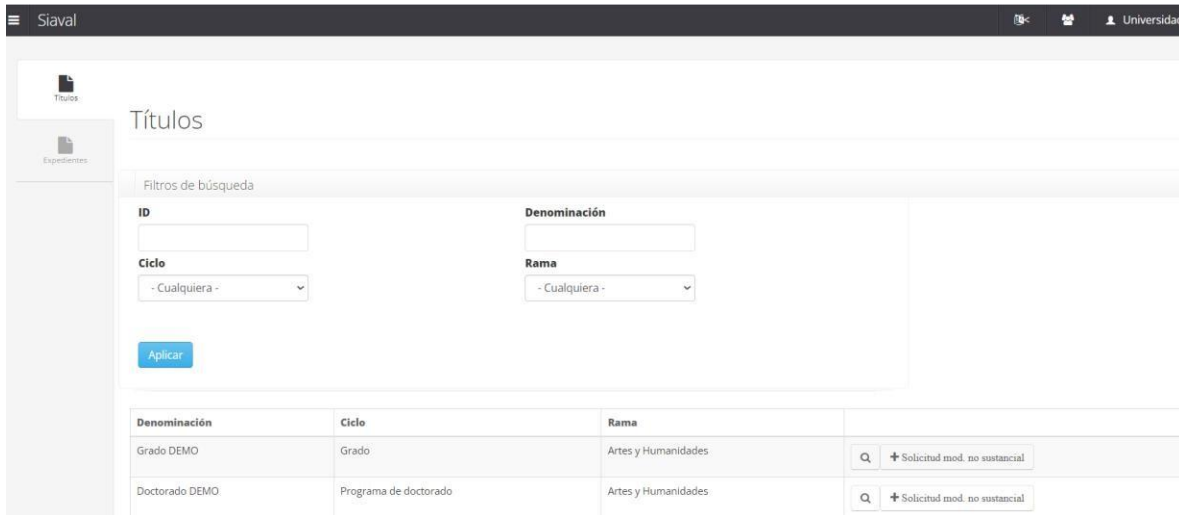
In this case, the documentation must be submitted on a degree-by-degree basis, accompanied by:

- Form for application completed and signed (<https://avap.es/es/verificacion-y-modificacion/>).
- A favourable report from the SAIC listing the non-substantial changes and justifying the need for the modification, together with the date and the issuing body.
- Approval document from the University's governing bodies.
- Documentation required for the assessment of the non-substantial modification.

The university is responsible for ensuring that the modification to the degree programme description in the Ministry's application system complies with the details set out in the application approved by its governing bodies and the SAIC.

The procedure for submitting the application via SIAVAL is as follows:

In the 'Degrees' tab (top left), search for the degree and click on 'Application for non-substantial modification':



Títulos

Filtros de búsqueda

ID:

Denominación:

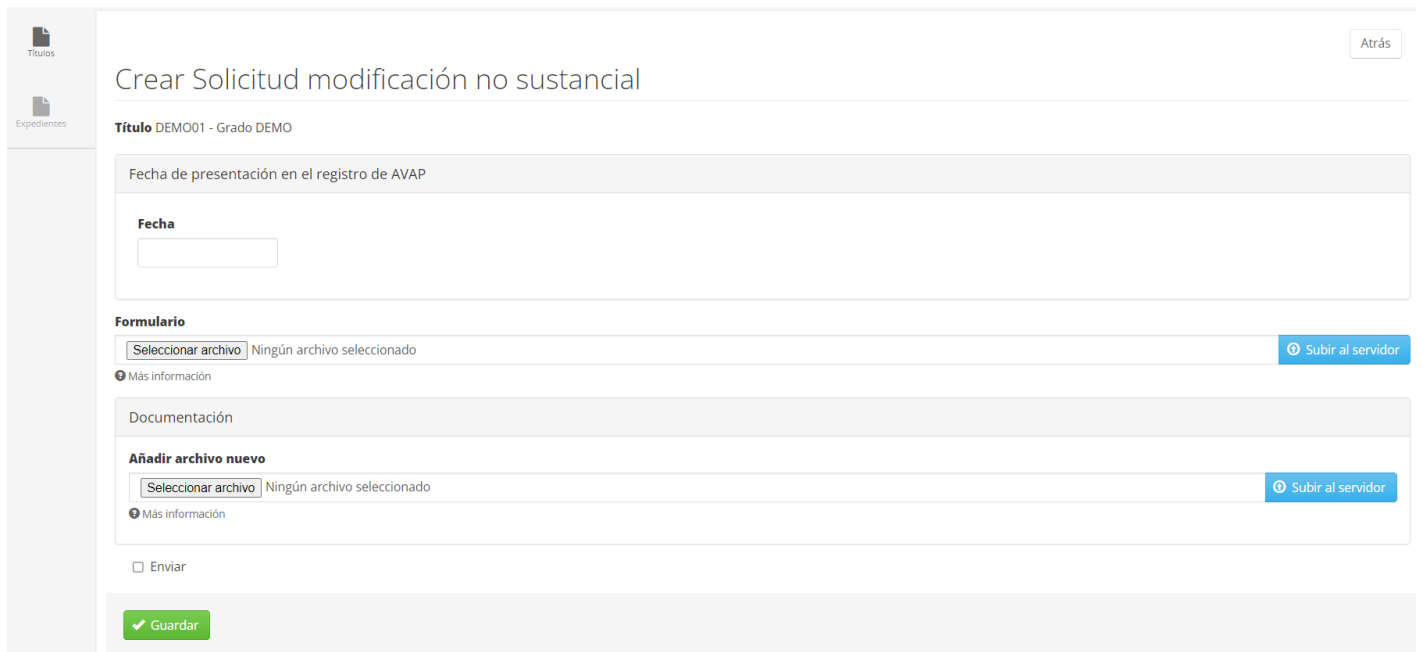
Ciclo:

Rama:

[Aplicar](#)

Denominación	Ciclo	Rama	
Grado DEMO	Grado	Artes y Humanidades	+ Solicitad mod. no sustancial
Doctorado DEMO	Programa de doctorado	Artes y Humanidades	+ Solicitad mod. no sustancial

Enter the date of submission to the ORVE electronic register, upload the completed and signed form and the accompanying documentation:



Crear Solicitud modificación no sustancial

Título DEMO01 - Grado DEMO

Fecha de presentación en el registro de AVAP

Fecha:

Formulario

[Seleccionar archivo](#) Ningún archivo seleccionado [Subir al servidor](#)

[Más información](#)

Documentación

Añadir archivo nuevo

[Seleccionar archivo](#) Ningún archivo seleccionado [Subir al servidor](#)

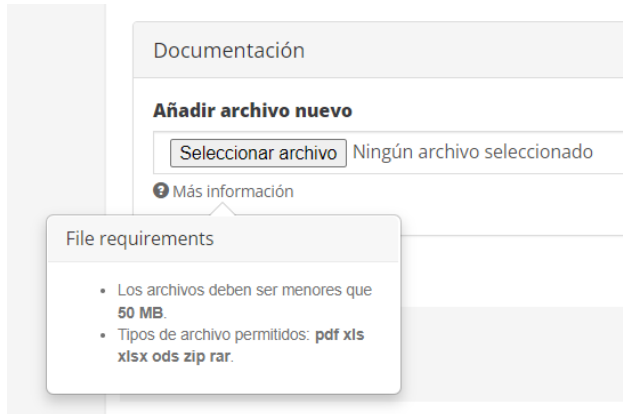
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You must always click 'Save', and when you wish to submit the application, click 'Send and Save'.

The supporting documentation must meet the following requirements:



Procedure for notifying non-substantial modifications to institutionally accredited centres

In the case of institutionally accredited institutions, the following procedure shall be followed:

- The university shall consult the agency prior to the approval of the non-substantial modifications (MNS), in order to confirm that the change is non-substantial and that its content is appropriate.
- Once AVAP's review has been received and the necessary corrections made, the university will process the approval of the non-substantial modification(s) in accordance with its established procedures, once they have been approved by its SAIC and the relevant bodies of the institution.
- Once approved, the university will notify AVAP by submitting the application form via the ORVE Electronic Register and uploading all the required documentation to the online platform, following the procedure described for non-accredited institutions. AVAP will issue, within two months, a report either accepting or rejecting the application, in the same way as for non-accredited institutions.

The university is responsible for ensuring that any modifications to the programme description in the Ministry's application system are consistent with the details set out in the application approved by its governing bodies and SAIC (IQAS).